
CITY OF KELOWNA

MEMORANDUM

Date: May 13, 2002
File No.: 5460-02

To: City Manager

From: Transportation Manager

Subject: Partnership with ICBC

Report prepared by Dale Beaudry, Roads & Equipment Superintendent

RECOMMENDATION

THAT Council approve a partnership between ICBC and the City of Kelowna to develop a Commercial Loss Prevention Manual.

DISCUSSION

Our Roadways and Risk Management Divisions have been working with Advantage Fleet Services to develop a Commercial Loss Prevention Manual. ICBC has agreed to pay up to \$5,000 for the development of this manual provided the City agrees to display the "Clicking In" decals on all fleet vehicles.

A Commercial Loss Prevention Manual will bring all city fleet procedures and policies together into one easy to reference manual. This will make it easier for the employees to reference and will provide an excellent training tool for management and potentially reduce fleet accidents and improve driver safety.

The ICBC "Clicking In" program is an awareness program aimed towards educating the public on wearing seat belts. It was noted that Kelowna is one of the worst communities in Canada for lack of seat belt use. For most applications, the "Clicking In" decals will be displayed in the rear window of our vehicles. The decals have a clear background so they will not obscure the driver's vision. For our larger fleet the decals will be located somewhere on the back of the unit. ICBC has agreed to design the decals in a way that best suits our fleet.

R.W. Westlake, P. Eng.
Transportation Manager

John Vos, P. Eng.
Director of Works & Utilities

DB/ms